



## STATE FINANCIAL SERVICES DIVISION

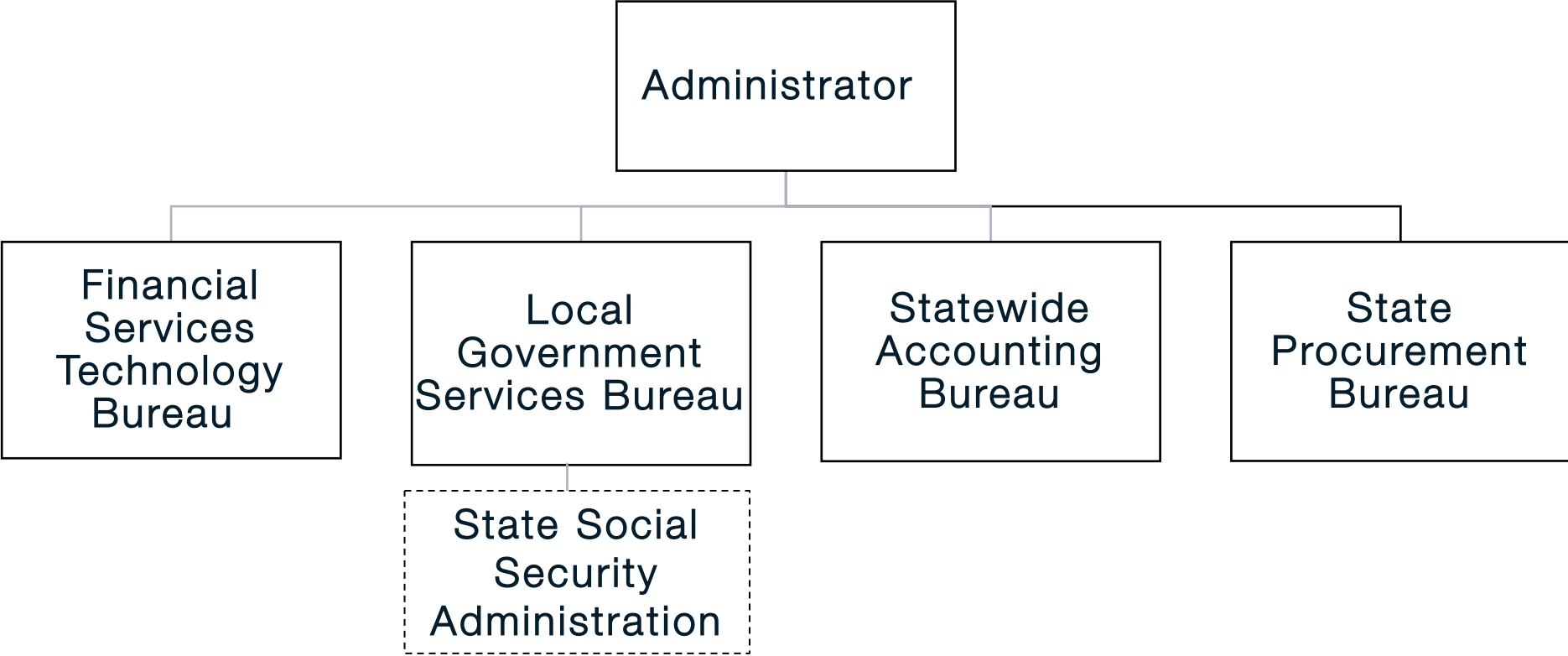
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January 2021

# STRUCTURE

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Total number of FTEs: 61.25

HB 2 FTEs: 28.92

Proprietary FTEs: 31.33



# FINANCIAL SERVICES TECHNOLOGY BUREAU

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- Supports and Maintains Enterprise SABHRS Systems:
  - Financials
  - Budgeting (IBARS)
  - HR (database and system migrations only)



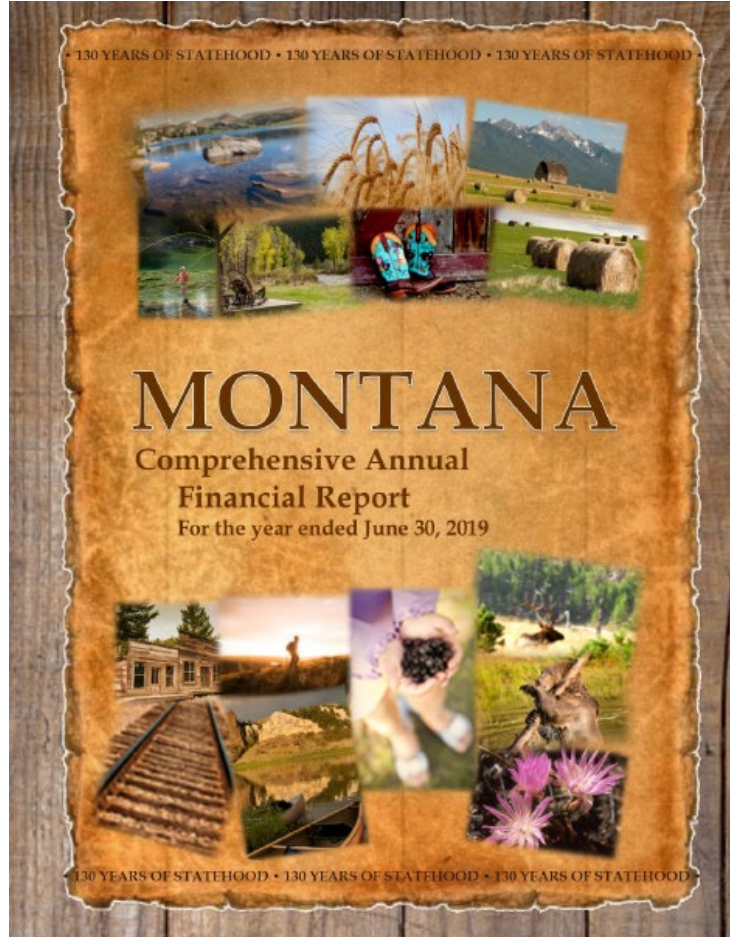
# LOCAL GOVERNMENT SERVICES BUREAU

- Administers the Montana Single Audit Act in MCA 2-7
  - Financial reporting, audit, and budget compliance
  - Financial accountability
- Entity training and assistance
- State Social Security Administration



# STATEWIDE ACCOUNTING BUREAU

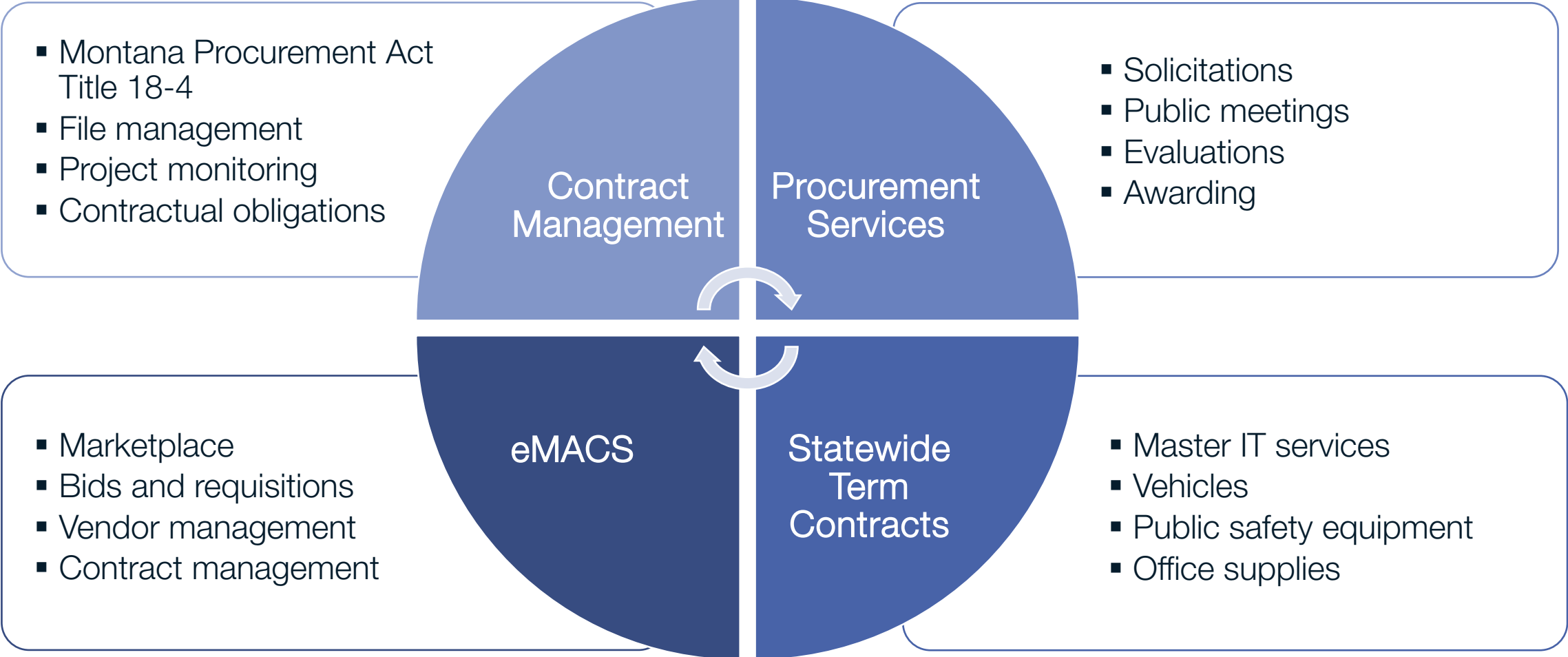
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- Financial reporting – CAFR and PAFR
- Treasury and cash management
- State accounting policies and procedures
- Agency assistance
- Financials system owner



# STATE PROCUREMENT BUREAU



# ACCOMPLISHMENTS

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- Administered Local Government CRF Reimbursement Program
- Implemented SABHRS system changes to generate CRF payments
- Enhanced enterprise systems – Financials, IBARS, and eMACS
- Carried out 2019 session law changes
  - SB2 – Simplified local government reporting
  - SB302 – Criteria for legal claims against entities for reporting non-compliance
- Provided training, technical assistance, and collaboration forums



# ACCOMPLISHMENTS

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- Prepared statewide financial reports:
  - CAFR – Comprehensive Annual Financial Report
  - PAFR – Popular Annual Financial Report
  - SWCAP – Statewide Cost Allocation Plan
- Implemented ServiceNow – help desk, forms, policies, knowledge base
- Designed and adopted EFT fraud mitigation strategies
- Developed agency procurement review program





# STATISTICS

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- Reviewed **1,900** local government audits and financial reports
- Registered **2,900** new vendors in eMACS
- Issued over **400** solicitations and contracts
- Deposited **\$2.5** million in procurement and fuel card rebates
- Paid over **525,000** businesses and individuals
- Processed **3.6** million financial transactions and **\$25** billion cash transactions



# UPCOMING PRIORITIES

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- Closeout Local Government CRF Reimbursement Program
- Enhance enterprise systems
  - Lease Administration module (GASB 87)
  - Three Financials modules with MDT for federal fuel tax billing
  - IBARS, eMACS, Financials
- Implement GASB pronouncements and federal mandates
- Prepare CAFR, PAFR, and SWCAP
- Increase agency use of eMACS for contract management



# UPCOMING PRIORITIES

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- Support and encourage local governments in effective financial management
  - timely reporting
  - implementation of corrective measures and audit compliance
- Explore vendor management efficiencies
- Promote electronic payments
- Continue to strengthen controls
  - Fraud mitigation
  - System security plans
  - Agency procurement official certification



# DIVISION STRATEGIES

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- Enhance customer experience
- Increase transparency data
- Execute 2021 legislative changes
- Implement Governor Gianforte's initiatives
- Use Governor Gianforte's core principles to guide decisions
- Explore industry best practices



# FUNDING

- **Proprietary – 55% (NB Proprietary / HB 2):**

- SABHRS Financials and Budgeting (rate)
- Warrant Writer (rate)
- Treasury – Board of Investments (HB 2)
- Local Government Services (fee)

- **General Fund – 43% (HB 2 / Statutory)**

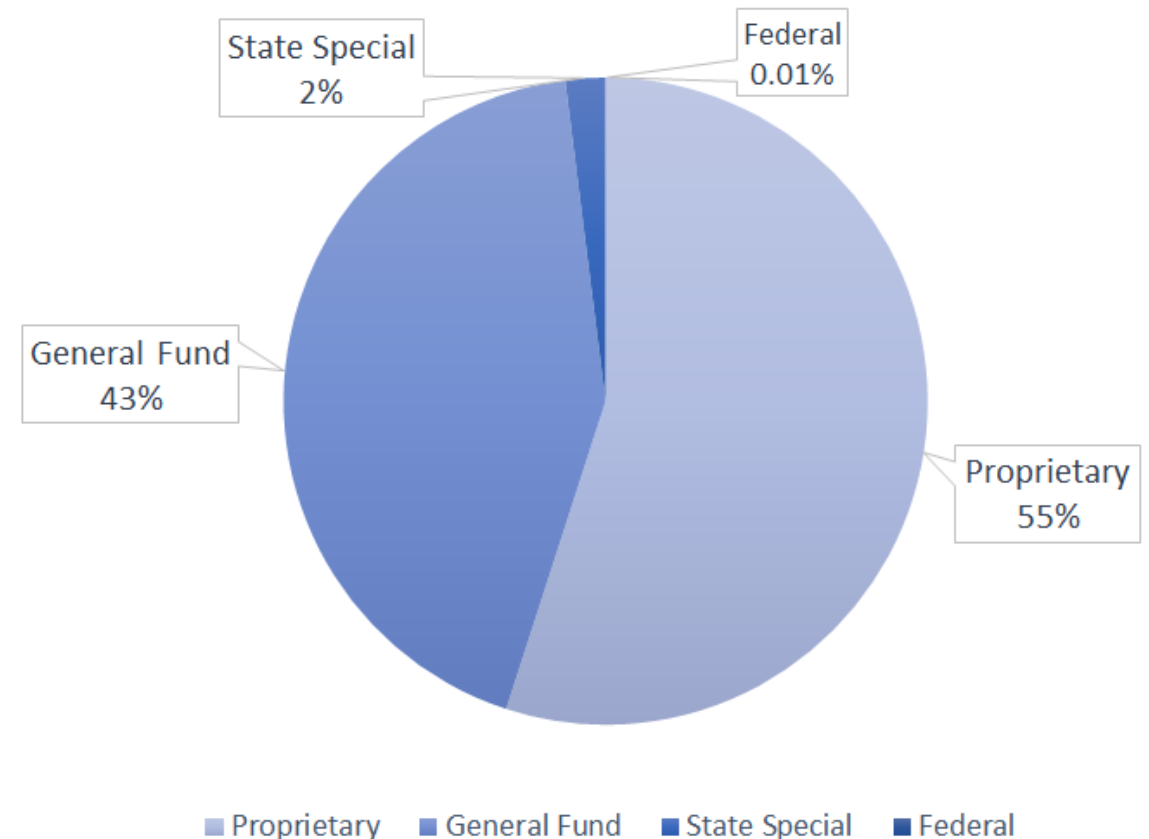
- Local Government Services
  - State Social Security Administration
- State Procurement
- Statewide Accounting
  - CAFR
  - Treasury
  - Banking Fees (statutory)

- **State Special – 2% (HB 2):**

- Procurement/fuel card programs
- eMarketplace

- **Federal – 0.01% (HB 2):**

- Cash Management Improvement Act



# FEES AND RATES

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- Local Government Service (enterprise fund)
  - **No increase**
- Warrant Writer Unit
  - **No increase**
- SABHRS Financial and Budgeting Systems
  - **No increase**



# EXECUTIVE BUDGET CHANGE PACKAGES

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## 2022/2023 PL Adjustments:

- **PL – 301 – Treasury Position Funding Adjustment**
- **PL – 303 – Increase CMIA Authority**
- **PL – 4 – Allocate Department Indirect/Admin Costs**
- **PL – 5 – ServiceNow**





**THANK YOU**