



PROJECT PLAN MILESTONE

The Project Plan Milestone is a key step in confirming that the subgrantee has established a complete and feasible plan for project implementation and is prepared to move into network deployment. This document outlines:

- Purpose of the Project Plan Milestone
- Overview of the Project Plan Meeting
- Required Project Plan Milestone documentation

Purpose of the Project Plan Milestone

As part of BEAD project implementation, subgrantees are required to complete the Project Plan Milestone before beginning deployment activities. This milestone is intended to confirm that the project scope, schedule, permitting approach, environmental planning, design, and financial tracking processes are clearly defined and aligned with the subgrant agreement.

This milestone represents 5% of the total award amount. Disbursement is contingent on ConnectMT's verification that all required documentation has been submitted and aligns with the approved subaward. Please refer to the MT BEAD Disbursement Guide¹ for more information.

Project Plan Meeting

The milestone culminates in a Project Plan Meeting, where the subgrantee presents project plans to ConnectMT for review and approval. These materials demonstrate that the project scope, design, schedule, permitting approach, environmental considerations, and financial tracking processes are defined and aligned with the grant agreement.

All required documentation must be submitted in Euna Grants at least two weeks prior to the scheduled Project Plan Meeting. Failure to submit complete documentation will result in the Project Plan Meeting being rescheduled until complete documentation has been received and approved by ConnectMT.

¹ "MT BEAD Disbursement Process Guide," ConnectMT, <https://doa.mt.gov/ConnectMT/iija/>.

Project Plan Milestone Documentation

As part of the Project Plan milestone, terrestrial project subgrantees must submit the following documentation to ConnectMT's grant management system, Euna Grants, no later than two weeks before the scheduled Project Plan Meeting.

- Location List
- EHP Questionnaire
- Project Timeline
- Project Design Shapefiles
- Permit Status Summary
- Evidence of Match Obligation
- Fixed Wireless Design (wireless projects only)

Find additional details on each of the required documentation in the ConnectMT BEAD Disbursement Process Guide.